

Facilitation skills

the key to team and group performance

Team and group planning, decision-making and problem solving are now integral aspects of organisational life. Consequently, competent internal facilitators of group processes are in demand as process controllers and agents of change.

This interactive introduction to effective facilitation develops vital competencies for the facilitation of groups in organisational and other settings.

Participants learn basic facilitation techniques and practice some of them with other participants to build confidence in their newfound proficiency.

Recommended for

Managers, team leaders, project managers, supervisors, or anyone who needs to work with teams and groups to achieve positive outcomes.

Purpose of the program

Participants will understand their values and behavioural styles, and develop the attitude and skills needed to create and achieve goals, and using the tools provided, consistently perform at a high level in different work conditions.

Program content

- The role and benefits of facilitation in the workplace
- The principles and practices of adult learning and group processes
- The purpose and functions of group structures and activities
- The four stages of facilitation
- Basic skills required to facilitate groups
- Group leadership styles and their purpose within facilitation
- Facilitating three different types of group processes
- Developing an action plan to facilitate in your own workplace
- Self-care while facilitating

Learning outcomes

By the end of this program participants will be able to:

- Describe the principles and practices of adult learning and group processes
- Describe the meaning and purpose of facilitation in the workplace
- Identify the purpose and functions of group structures and activities
- Explain the stages of effective facilitation
- Demonstrate basic skills required to facilitate groups
- Recognise and incorporate a variety of small group leadership styles and their purpose within their facilitation practice
- Facilitate creative problem-solving, decision-making and conflict management processes
- Develop and implement an action plan to facilitate in their own workplace
- Implement self-care strategies while facilitating

Master the skills

This is a highly interactive and practical program. In the workshop, each participant will practice facilitating a group process using scenarios that will include dealing with difficult group situations.

**Discover it, learn it, practise it, make it your own
*then do it for real!***

Create your innovative workplace:

- Two-hour creativity taster for your team
- Half day and full day creativity and innovation workshops for workplaces
- Innovation leadership development
- Key note presentations and breakout workshops
- Innovation consulting – create an innovation culture in your organisation

Results through **INNOVATION**